



# INSTITUTE OF ADVANCED STUDY IN SCIENCE AND TECHNOLOGY

(AN AUTONOMOUS INSTITUTE UNDER DST, GOVT. OF INDIA)

PASCHIM BORAGAON, GARCHUK, GUWAHATI- 35

Advt. No. 378

Date: 03.03.2023

## ADVERTISEMENT FOR RECRUITMENT

Applications are invited from Indian citizens for the following position –

1. Multi-Tasking Staff (MTS): 3 nos (UR-2, EWS-1)

Essential Qualification: Matriculation or its equivalent.

Experience - Minimum 3 years of experience in the trade(s)

(Experience as Cook, Mali, Electrician, Care taker Cleaning and Upkeep of section, civil work Reprography). Candidate will have to produce experience certificate from the employer clearly specifying their nature of work, tenure of experience, and the performance grading (Outstanding/Excellent/Very good/Satisfactory).

**Pay Level:** - Level-1 Rs. 18,000-56,900/- plus admissible allowances as per Central Govt. rules.

**Maximum Age-** 30 years (Relaxation as per G.O.I notification)

However, maximum age of such candidates, who has been serving under contract in the specified areas at IASST may be relaxed.

The person must have knowledge of local language, Assamese (both reading & writing).

Supporting documents/certificate must be submitted.

Only Shortlisted Candidates will be called for written test/skill test. The institute reserves the right of keeping a panel of suitable candidates to be filled in future vacancy, if any.

The IASST reserves the right to defer or decide against filling up of any one or more of the aforesaid position(s) without assigning any reason thereof.

## **SELECTION PROCESS**

### **(A) Submission of Application:**

Eligible candidates may apply for the position by submitting the hard copy of the duly filled in prescribed application form, which can be downloaded from the institute website ([www.iasst.gov.in](http://www.iasst.gov.in)) along with self-attested copies of educational and experience certificates and mark sheets with two recent passport size photographs. The filled up application form must reach the Registrar, IASST, Paschim Boragaon, Garchuk, Guwahati-781035 Assam **latest by 5 pm on 24.03.2023**, by Speed / Registered Post/courier or By Hand. The envelope should be super scribed with the name of the post and Advt. no. on the top.

The Institute will not be held responsible for any postal delay.

### **(B) Selection Procedure**

Only the Shortlisted Candidates will be called for the written test followed by Skill test. Successful Candidates in the written test will be required to appear in the Skill Test. The institute reserves the right to conduct multiple trade tests in the relevant areas/trade. Candidates with knowledge in more than one areas of Multi-Tasking will be preferred. Written test will be conducted on subjects of General Awareness, English and Quantitative Aptitude of Class X Standard.

Result of Trade test and written test will be published exclusively in institute website and no separate communication to the candidates will be made. Candidates are requested to go through the IASST website regularly for any notification in this regard.

No TA/DA is payable for attending the Written Test/Trade Test

### **Important Notes:**

The candidates must carefully read the format of the application and instructions given, fill it up very meticulously furnishing all the required information correctly as sought for in order to avoid rejection of the application.

The candidates are required to ascertain their suitability for the post. If during the selection process or even after recruitment, it is found, that the candidate has suppressed or concealed any vital information or furnished false testimonials or documents or were not suitable for the post, his/her candidature is liable for rejection and appropriate legal action will be initiated.

The candidate has to furnish the name of his/her spouse along with the information whether he/she is employed along with the name of the organization and place of service of the spouse. Further, if married, the date of marriage and age of the spouse at the time of marriage has to be mentioned in the application form.

Contact details of the institute is as follows:

Address: The Registrar,  
Institute of Advanced Study in Science and Technology (IASST),  
Paschim Boragaon, Garchuk, Guwahati – 781035, Assam.

Website: [www.iasst.gov.in](http://www.iasst.gov.in)

Email ID: [registrar@iasst.gov.in](mailto:registrar@iasst.gov.in)

Registrar, IASST



## INSTITUTE OF ADVANCED STUDY IN SCIENCE AND TECHNOLOGY

(For office use only)

1. Application No.:
2. Date of Receipt.
3. Signature of Receiving Officer.

### Application Form for Multi-Tasking Staff (Offline)

#### FORMAT OF APPLICATION

Affix a recent  
passport size  
color photograph

1. Advertisement No.:
2. Last Date of Receipt of Application:
3. Post applied for:
4. Name of the applicant (in block letters):
5. Father's/Husband's Name:
6. Date of Birth(DD/MM/YYYY):
7. Age as on the last date of application:
8. Gender:
9. Postal Address:
10. Permanent Address:
11. Nationality:
12. Email: Tel/Mobile:
13. Whether belong to SC/ST/PH/OBC: (If yes, attach certificate):
14. If married, the date of marriage and age of the spouse at the time of marriage
15. Educational Qualification:

Name of Exam	Year of Passing	Board/University	Division	Total marks obtained and Percentage	Subjects
10					
10+2					
Others 1					
Others2					

16. Professional training undergone, if any and details thereof:

17. Past Experience:

Sl No.	Period	Name of the organization	Nature of duty

18. Motivation to work in the area(s):

19. Any other relevant information that you may like to furnish:

**DECLARATION**

I declare that the information furnished above are true and correct to the best of my knowledge and belief.

Date:

Signature of the applicant

Place:

(Name in full)