



**INSTITUTE OF ADVANCED STUDY IN SCIENCE AND TECHNOLOGY**  
An Autonomous Institute under Department of Science and Technology,  
Govt. of India,  
**Paschim Boragaon, Garchuk, Guwahati-781035**  
**Notice Inviting Quotations (NIQ)**

Advt. No.72 (NIQ)

Date. 18/05/2017

Sealed quotations are invited from Publishers/Printing Press for design & printing of IASST Annual Report 2016-2017 in prescribed format. Quotations will be received up to 5:00 PM of 15/06/2017. Date of opening of quotations will be at 11.00 AM on 16/06/2017.

**Format for quotation:****A.**

Sl. No.	Particulars	Quantity	Quoted amount (in Rs.)
1	Design and page layout	Per Page	
2	Cost of Processing, Plate making and multi coloured printing	Per plate	
3	Inside text paper : 100 GSM imported matte art paper	Per sheet	
5	Cover Paper : 250 GSM imported art board	Per sheet	
7	Cover Plate design	Per cover	
8	Cover multicoloured print	Per cover	
9	Matte lamination	Per cover	
10	Spot UV coating	Front cover	
11	Perfect binding, section sewing	Per book	
12	Hindi Translation	Per page	
13	Hindi typing	Per page	

**B.**

Per copy price for ready reference (in Rs.):

1. English :
2. Hindi :

**Other informations and terms and conditions to note while submitting quotation:**

- **Quotations only in the prescribed format will be accepted.**
- **Last 03 years' credentials are to be submitted. More weightage will be given to the firms having previous experience of preparing reports/documents of Academic/Research institutions.**
- The print house must provide evidence of their ability to carry out Hindi translation in professional manner and within short time of finalization of the english version.
- Approximate number of pages per copy will be 150.
- Quantity will be 1000 copies of English and 100 copies of Hindi.
- Design and layout of Hindi version will be same as English version except textual part
- **Prices will be exclusive of taxes.** Appropriate taxes are to be mentioned separately.
- Delivery time will be mentioned after submission of printing materials from IASST.
- IASST reserves the right to shortlist only those firms which fulfil all the above terms and conditions.
- Any deviation from above particulars in the final print will be taken into consideration for calculating actual amount to be paid by the Institute.

Registrar, IASST